



Creative Conferencing

Vibe Hotel Melbourne
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vibe HOTELS



Creative conferencing

Welcome

Vibe Hotel Melbourne is your go to place for meetings, conferences and events that will inspire you and your audience. Conveniently located on the corner of Queen and Flinders Street in Melbourne's bustling CBD, the hotel offers meeting rooms to cater for your needs from large to small, accommodating up to 100 delegates theatre style. Meeting rooms feature natural daylight and built-in AVs. The hotel is in close proximity to the Melbourne Convention Exhibition Centre. Guests can also stay if travelling from far away with 206 rooms including 23 suites. A range of dining options are available including working lunches at our new cafe and bar, St Marks Road Co., where you can also enjoy post conference drinks and cocktails.



Our space is your space

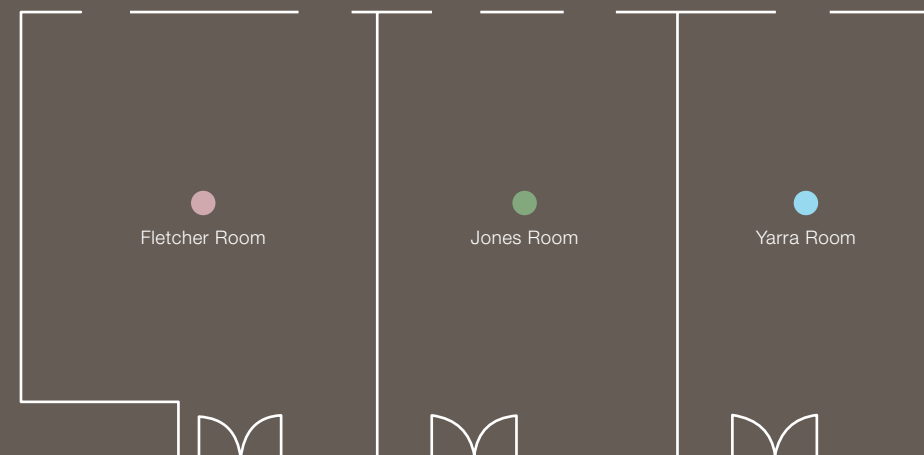
Drawing inspiration from the local area and the building's history, our meeting rooms have been named after the building itself and the renowned Yarra River, from which the building faces towards

Located on level 1, there are three conference rooms, Fletcher, Jones and Yarra. All three rooms are separated by a removable soundproof wall which can be folded back to create one large space, accommodating up to 100 delegates in theatre style.

All meeting rooms feature natural light and built-in audio visual, data projector and screen, with options for flip chart, white board and lectern. For additional requirements, our conference and events team can provide a list of suppliers that can meet any audio visual requirements.

Enjoy peace of mind with access to audio-visual technology, custom styling and full connectivity, including complimentary high speed internet.

Our rooms will energise, invigorate and inspire creativity. Our friendly Vibe Hosts will design any meeting or event to suit your needs along with options for inventive breakouts and delicious cuisine.



Event space	Area m ²	Height	Theatre	Classroom	U-Shape	Boardroom	Banquet	Cabaret	Cocktail
Fletcher/Jones/Yarra	137	2.6	90	40	–	–	80	64	100
Fletcher/Jones Room	99	2.6	70	30	26	–	60	52	80
Jones/Yarra Room	84	2.6	50	28	24	–	50	36	50
Fletcher Room	53	2.6	40	16	16	14	30	24	50
Jones Room	46	2.6	30	16	14	14	20	16	30
Yarra Room	38	2.6	20	12	10	10	–	–	20



Delegate packages

We are pleased to offer you more ways to meet, with a host of package options available for your next conference, event or meeting. With a dedicated conference and events team, we can tailor a package to suit your needs, or for ease select our tailored day delegate package. Simply contact our friendly hosts on 03 9958 9100.

Full day package

The long haul package \$69 per person*

Minimum 15 guests

Includes

- *Arrival tea and coffee*
- *Morning and afternoon tea*
- *Chef's selection lunch*
- *Conference room hire*
- *Standard audio visual equipment*
- *Personalised Vibe Host for your event*

Additions

- *Barista coffee made and delivered from St Marks Rd & Co at \$4 per person, available for pre-order*
- *Wind down bevies including a house beer, wine and soft drink (30min) at \$15 per person*
- *Post-event canapés – see canapés menu for options*

Half day package

Half way there package \$59 per person*

Minimum 15 guests

Includes

- *Arrival tea and coffee*
- *Morning or afternoon tea*
- *Chef's selection lunch*
- *Conference room hire*
- *Standard audio visual equipment*
- *Personalised Vibe Host for your event*

Additions

- *Barista coffee made and delivered from St Marks Rd & Co at \$4 per person, available for pre-order*
- *Wind down bevies including a house beer, wine and soft drink (30min) at \$15 per person*
- *Post-event canapés – see canapés menu for options*

**All packages come with data projector, whiteboard, flip chart, note pads, pens, WiFi, iced water and snack station. We cater for specific dietary requirements. Menus are indicative only and are subject to change. Where minimum numbers are not met, an additional room hire fee will apply.*



Dinner and cocktail packages

Take the hassle out of your event planning by choosing one of our all-inclusive party plans – let us do the work for you. We can also recommend decor, balloons, flowers, DJs and more. Please ask your Vibe Host for more details. Conditions apply.

Corporate feast package

\$135 per person

Minimum 16 guests

The corporate feast is designed to share, with dishes being placed on the middle of a table. The menu features an assortment of flavours, catering to all tastes. A four-hour beverage package is included.

Sample menu

To Start

- *Fresh sourdough with herb butter*
- *Antipasto platter condiments*

In the Middle

- *12-hour braised lamb shoulder with tomato ragout, basil and onion salsa*
- *Slow-roasted chicken breast with mushrooms*
- *Spinach and mushroom parmesan risotto*

Sides

- *Garden salad*
- *Thyme and garlic roasted chat potato*

At the End

- *Vanilla panna cotta berry compote, meringue shards and crumbs*
- *Strawberry and chocolate mousse tartlets with biscuit crumbs*

Corporate cocktail package

\$109 per person

Minimum 20 guests

The corporate cocktail package is an interactive dining experience. Offering a selection of delectable treats, served on passing trays. A three-hour beverage package is included.

- *Selection of 2 cold and 3 hot canapés from our canapés menu*
- *Selection of 2 food stations from chef stations*
- *Dessert station*
- *Three-hour beverage service*

Plated seated package

\$125 per person

Minimum 16 guests

Our plated seated package offers iconic St Marks Road Co. dishes that caters to any occasion. The package includes an alternative drop with a choice of two entrées, two mains and two desserts. A four-hour beverage package is included.

Sample menu

Entree

- *Prawn and chicken roulade with lemon pearl couscous and corn puree*
- *Crispy confit pork belly with pickled daikon, salsa verde, smoked miso hollandaise and herbs*

Mains

- *Cumin roasted lamb short loin*
- *Croquette potato, peas puree, bell pepper marmalade and jus*
- *Barramundi fillet with roasted fennel, potatoes with coconut lime sauce*

Dessert

- *Passion fruit cheesecake with passion fruit sauce and whipped cream*
- *Strawberry panna cotta, chocolate cake, meringue, strawberry sauce*



Canapés and food stations

Canapés

From hors d'oeuvres to desserts, brought to guests and meant to be eaten while standing up; can be served in plates or bowls.

Option 1 | \$15 per person

*Please select 3 items:
2 cold, 1 hot from our menus and each guest will receive one of each.
Allow 30 minutes.*

Option 2 | \$26 per person

*Please select 6 items:
3 cold, 2 hot, 1 substantial from our menus and each guest will receive one of each.
Allow 60 minutes.*

Option 3 | \$35 per person

*Please select 8 items:
3 cold, 3 hot, 2 substantial from our menus and each guest will receive one of each.
Allow 120 minutes.*

Sample menu

Cold

- Mushroom profiteroles with parmesan and truffle oil
- Ham, tomato, bocconcini, bruschetta
- Poached prawns with pineapple salsa, champagne, basil and ginger consommé

Hot

- Mini baked tart with beetroot relish, walnut and feta
- Spiced lamb spring rolls with cumin yogurt
- Coconut crumbed prawns with lemon curd and micro herbs

Substantial

- Crispy pork belly bao
- Mushroom and spinach risotto
- Moroccan chicken with penne pasta and parmesan

Food stations

Taco station

\$16 per person

- Pulled pork tacos with condiments – shredded lettuce, cheese, sour cream, guacamole, salsa, olives, jalapeno, chopped onion, crushed tomato

Asian station

\$16 per person

- Vegetable stir fried noodles
- Braised lamb leg baos with cucumber and mint yogurt

Italian station

\$15 per person

- Antipasto platters with ham, salami, pepperoni, roasted vegetables, olives, relish and bread

Dessert station

\$25 per person

- Chef's selected assorted desserts



Beverage packages and stations

Standard beverage package

- 1 hour | \$20 per person**
- 2 hours | \$26 per person**
- 3 hours | \$32 per person**
- 4 hours | \$38 per person**
- 5 hours | \$44 per person**

Add house spirits \$7 per head per hour

Add bottle cider \$5 per head per hour

- *Woodbrook Farm Brut*
- *Woodbrook Sauvignon Blanc*
- *Woodbrook Farm Shiraz*
- *Carlton Draught*
- *Great Northern*
- *Cascade Light*
- *Soft drinks*
- *Orange juice*

Premium beverage package

- 1 hour | \$27 per person**
- 2 hours | \$34 per person**
- 3 hours | \$40 per person**
- 4 hours | \$47 per person**
- 5 hours | \$53 per person**

Add bottle cider \$5 per head per hour

Add house spirits \$7 per head per hour

- *La Gioiosa Prosecco*
- *Pikorua Sauvignon Blanc*
- *Ara Estate Pinot Gris*
- *Pocket Watch Pinot Noir*
- *Stella*
- *Great Northern*
- *Cascade Light*
- *Soft drinks*
- *Juice*

Beverage stations

Treat your guests to beverage station during your pre-dining drinks and canapés.

G&T station | \$25 per head per hour

- *Four Pillars gin*

Cocktail station | \$22 per head per hour

- *Pimms Cup*
- *Classic Mojito*
- *Aperol Spritz*
- *Summer Breeze*

Non-alcoholic station | \$60 per dispenser

- *Berry lemonade blackberries, vanilla syrup, mint, soda, water and lemon*
- *Ginger ale and lemonade, orange, mint, soda water and lime*



Our rooms

The hotel has 206 guest rooms including 23 suites all of which are non-smoking. There are interconnecting rooms which are subject to availability.

The reticulated glass of the modern accommodation tower and penthouses provide unobstructed views to the Yarra and thanks to the hotel's dual frontage, great city views.

Urban and Flinders Rooms



Offering queen or twin bedding options, Urban Rooms are located on levels 2 to 7. Flinders Rooms are located on levels 8 to 14 and offer city views across Flinders Street.

Yarra Rooms



Located on levels 15 to 23, Yarra Rooms offer the same floorplan as Urban and Flinders Rooms. However, Yarra Rooms feature full views over the Yarra River.

Deluxe Suite



Featured once on every floor from level 6 upwards. Deluxe Suites offer a separate living and bedroom space with bathrooms that feature gold trimmings.

Terrace Suites



Located on level 21 and 22, Terrace Suites offers a separate living and bedroom space, bathrooms that features gold trimming, his and hers sinks, a bath tub and a spacious outdoor terrace with great views and is available to hire for functions and events.

The Fletcher Suite



Located on level 23, The Fletcher Suite offers separate living and bedroom spaces, gold trimmings in the bathroom, his and hers sinks and a bath tub. Plus a room that extends out from the building, offering picturesque views of Melbourne and the Yarra river.



Taste the locale



St Marks Road Co. café and bar is located on the ground floor of the hotel, is open for all day dining and has a room service menu for guests staying overnight. Serving coffees in the morning, beers and cocktails in the evening, and good food, great tunes and a neighbourhood feel around the clock.



Connect your way

We have the finer points of your event covered from digital signage throughout the venue to a range of extras including event recording and video streaming so your guests can come together to meet, connect and relax.

Whether taking care of business, gathering informally to network, or staying connected with our complimentary WiFi you can create your hub of activity and inspiration with us.

Audio visual and staging*

Audio Equipment	Conference Aids
Full PA System including 1 microphone (hand held or lapel)	Wireless presenter
Additional speakers*	Dance floor
Additional microphone*	Platform stage
Lectern and microphone*	
Lectern	Video Equipment
Portable PA with microphone	TV/DVD package
Desktop multimedia speakers	DVD player
	TV Monitor
Data Projector Equipment	Video recorder and tripod
High brightness LCD	Blank DVDs

- * For any microphone equipment a full PA system is required. Above list does not include installation, operating and collection of equipment. All prices on application.
- Should a qualified technician be required to provide assistance throughout an event, additional surcharges may incur.
 - Please be aware that prices may vary should additional technical assistance be required.
 - Should you wish to use 2 microphones or more, a technician is required on site.

Vibe discovery

Conveniently located, Vibe Hotel Melbourne is in close proximity to Melbourne's key area amenities. Including, shopping and business precincts, and train station.

Uplift Events

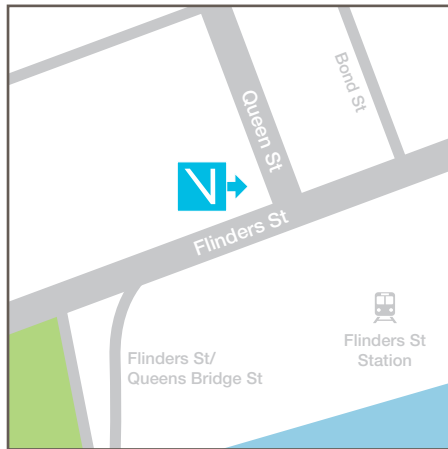
Looking for a way to bring your team together and leave a lasting impression on your next corporate event? Uplift Events is a premium award-winning event management company that specialises in creating tailored and memorable event experiences. Uplift Events are market leaders in the team building industry and can help you achieve your desired goals and outcomes through fun and unique team building programs.

Hidden Secrets Tours

Hidden Secrets Tours is a Melbourne touring business whose mission is to share a unique walking tour experience that you will only find in Melbourne. The best secrets are sometimes just hiding ready to be shared. What better way to get your group stimulated then breaking up your day by exploring hidden Melbourne by foot!

Yarra River Cruises

The Yarra River runs through the heart of the city joining Melbourne's beautiful gardens and parklands with the Port of Melbourne and Docklands – let your hair down and experience the true charm of Melbourne with Yarra River Cruises.



Getting there

Car parking

Secure Car Park located at 376 Flinders Street.
Validate your ticket at Reception for \$30 per day.

Private car & bus hire

City Hire Cars Transport Group
cityhirecars.com.au
Tel 1300 248 944

Conference concierge

Services may include:

- Transportation
- Golf bookings
- Dinner reservations
- Local area information
- Floral arrangements
- Audio visual arrangements
- Team building arrangements

Events with Benefits

Book your next event with TFE Hotels and enjoy a host of reward options for both the company and for the booker.

Register today for Events with Benefits and experience all the benefits our hotels have to offer.

Benefits are subject to availability and at the discretion and subject to offerings of the Hotel.

For more information email meet.melbourne@vibehotels.com.au or visit TFEhotels.com/eventswithbenefits

Vibe Fit

We understand how important balance is, particularly when you need to feel inspired, so we are pleased to offer our Vibe Fit program.

In-room yoga channel

Find your balance in the comfort of your own room. Ask our friendly Vibe Hosts for a yoga mat to get you started.

Fitness facilities

A fully equipped gym and swimming pool, to help you stay fit and healthy whilst travelling.

